

# Egginton Parish Council Agenda

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Kate Darcy, Clerk and RFO  
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26<sup>th</sup> April 2024

**To: The Chairman and Members of Egginton Parish Council**

Dear Councillor,

You are summoned to attend the **Annual Parish Council Meeting** of Egginton Parish Council, to be held on Thursday 2nd **May 2024 at 7.30pm** in the Memorial Hall, Egginton (Willow Room)

Yours sincerely,

Kate Darcy  
**Clerk to the Parish Council & Responsible Finance Officer**

## **Agenda**

- 1. Election of Chair**
- 2. Election of Vice Chair**
- 3. Declarations of office/Acceptance of Office**
- 4. To receive apologies for absence.**
- 5. Variation of Order of Business.**
- 6. Declaration of Members Interests.**

*Please note.*

*(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting in respect of items on the agenda and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration of determination or the item)*

*(b) Where a member indicates that they have a prejudicial interest declared above but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c of Public Speaking.*

**7. Public Speaking**

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.*
- (b) If a Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.*
- (c) Members declaring an interest who wish to make representations or give evidence shall do so at this stage.*

**8. To approve the Minutes of the Parish Council held on the 27<sup>th</sup> of March 2024.**

**9. Chairmans Announcements**

**10. To Review/Election of Members to sit on Parish Council Working Groups and to Review Terms of Reference & Delegation of Authority of as required.**

- **Bonfire working group** – *To agree Terms of Reference for working group.*

**11. To Review/Election of Members on Outside Bodies**

- **Toyota Liaison Group** – *Cllrs H Every, M Nesbitt and N Lawton*
- **Flood Liaison Group** – *Cllrs H Every and M Nesbitt*
- **EMP Liaison Group** – *Cllr M Nesbitt, H Every*
- **Severn Trent Drainage Group** - *tbc*
- **Environment Agency Group**-*tbc*

**12. Review/Adoption of Egginton Parish Council Standing Orders**

**13. Review/Adoption of Egginton Parish Council Financial Regulations**

**14. Review of other Policies (as required)**

**15. Review of Assets held by Parish Council**

**16. Renewal of Parish Council Insurance (*Awaiting Quote*)**

**17. Review of Reserves/Contingencies**

**18. Parish Council Meeting dates 2024/5** – *Meetings will be held on the first Thursday of Jan, March, May and September (next meeting Thursday 5<sup>th</sup> September)*

**19. Finance**

**a) Income and payments to 2<sup>nd</sup> May 2024**

*To approve the income and payments made and to be made to 2<sup>nd</sup> May 2024*

*To approve Accounts, Monthly Budget Appraisal and Bank Reconciliation to month end 31<sup>st</sup> April 2024*

*An update may be provided at the Meeting. Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions **prior** to the Meeting.*

**b) To confirm and agree Year End Accounts to 31<sup>st</sup> March 2024**

**c) Authorisation of signatories** (to review bank signatories) and confirm delegation of authority for Parish clerk to raise payments in between meeting, which are authorised by bank signatories.

**20. To approve Annual Internal Audit for 2023-2024 and sign off.**

**21. To Approve appointment of internal auditors for 2024-2025**

**22. Report from the Clerk on on-going matters.**

**23. To Receive Updates from Outside Bodies**

**24. Planning Applications**

*To consider Planning Application Consultations received since the last meeting and note any decisions made on existing applications. Note that any consultations received after the agenda has been issued may be added to the agenda at the meeting.*

**Applications**

*-DMPA/2024/0465: Alterations to existing roof to form bedroom and en-suite with balcony and dormer to rear of 27 Main Street Egginton, DE65 5HL (response by 11th May)*

*-DMOT/2024/0240 – Pollarding and Pruning of Trees at 98, 1 Parkhill Cottages, Edwall Road Egginton – (response by 22<sup>nd</sup> April) Noted.*

*-DMPA/2024/0551-The removal of condition no.8 of permission ref. 9/2014/0800 (relating to use of site for Change of use from offices (use class B1) to a school (use class D1 - Non-Residential Institution) and the erection of a fence to southern (roadside) boundary off Hilton Road at Longdon Park School, Hilton Road, Egginton, Derby, DE65 6GU (response by 16<sup>th</sup> May 2024)*

**Decisions**

*MPA/2024/031940 Duck Street, Egginton, Derby, DE65 6HG The erection of a pergola, raising and extension of boundary fence and relocation of gate and timber bike shed. Approved.*

*DMPA/2024/01263 Mallard Close, Egginton, Derby, DE65 6SU The conversion of existing garage including the installation of Velux windows and associated works. Approved.*

**25. Road Traffic Regulation Order – (A5132 Swarkstone to Hilton and Adjacent Road) (Restricted Road, 40mph and 50mph Speed Limit) Order 2024) -To consider a response from Parish Council – deadline is 17<sup>th</sup> May 2024**

**26. To review SDDC Local Plan (if published)**

**27. Exclusion of the Press and Public** Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of item 29 on the agenda, all members of the public will be required to leave the meeting.

**28. Clerk Salary -To review WFH payment.**

**29. MEETING CLOSE**

